



Board Meeting, November 2, 2023, 19:00

MINUTES –

1. Call to Order 19:05

2. Attendance – *Ken VE6AFO (President)*
Brian VE6BCA (Vice President)
Paul VA6PW (Secretary)
Melanie VE6MSH (Treasurer)
Garry VE6CIA (Membership Coordinator)
Ed VA6EJP
Perry VA6PTA
Jim VE6JC

Wenn VE6MLC was not present but had contacted Ken earlier about this so he was excused.

3. Approval of Agenda
Moved by Ed, seconded by Jim, Carried unanimously

4. OLD BUSINESS

- a) Bank Signing Authority
Bank signing authority has not yet been transferred. We will need a signed letter stating that we intend to make these changes.
- b) Google Workspace Update
We are waiting on the corporate return for the previous year to move forward with this.
- c) Status of Corporate Annual Report Filing
Melanie was under the impression that it would be necessary to take it downtown in person. There was some discussion which culminated in filing by email can be used. Melanie will complete the filing.
- d) Posting of Approved Minutes on Website.
The consensus is that we should be doing this but it has not been done for some time. To have a document added to the website, it should be emailed to Ray VE6RHS who owns and maintains the website along with asking him to do this. There are old minutes on the Dropbox account that should be posted on the website. Some of these probably do not have sufficient identification in the document (specifically meeting dates.) Adding the date should not affect the approval status, so this is to be done. Paul will identify the appropriate documents, make the necessary amendments and send them to Ray. Melanie stated that she may have some of the old minutes documents that were never put on Dropbox, so Paul is to contact her first if any missing minutes documents are revealed.

5. NEW BUSINESS

- a) Approval of October 12, 2023 minutes

Moved by Paul, seconded by Garry, Carried unanimously. Since some members of the board do not use Dropbox, the October 12, 2023 minutes and all future minutes will be posted to the Dropbox account and emailed to executive@saralink.ca.

b) Plans for 2024 Annual Meeting Venue

Garry arranged the venue for the 2023 AGM and will arrange the same venue (McKenzie Shelter) for 2024

6. Other Business

None

7. Director's reports

a. President – Ken VE6AFO

Nothing more to report

b. Vice-President –Brian VE6BCA

Nothing more to report

c. Treasurer – Melanie VE6MSH

Melanie is currently used the Quickbooks license for her company. Perry will send her the number for SARA's license.

d. Secretary – Paul VA6PW

Nothing more to report

e. Directors

i. Garry (Membership Coordinator) VE6CIA

59 members

ii. Perry VA6PTA

Nothing more to report

iii. Ed VA6EJP

Nothing more to report

iv. Jim VE6JC

Nothing more to report

8. Date & Time of Next Meeting

It was confirmed by consensus that the next Board Meeting will be held on Thursday, December 7, 2023 at 19:00 at the discretion of the President (Ken will only call the meeting if there is anything significant requiring discussion)

9. Adjournment

Perry moved; Melanie seconded that the meeting be adjourned. Carried unanimously.
Meeting adjourned at 19:39